

**BURLINGTON COUNTY ENHANCING YOUTH SERVICES AND EDUCATION SUB-COMMITTEE
(E.Y.E.S)
Burlington County Department of Human Services – Café 2
December 21, 2017**

Barbara Biglin, Burlington County Dept. of Human Services
Ricardo Carpenter, Burlington County Dept. of Human Services
Michael Dallahan, Partners for Kids and Families
Bobbie Downs, Burlington County Special Services School District
Sue Fortino, NJ Sup. Ct. – Burlington Vicinage, Family Division
Greg Lambard, NJ Sup. Ct. – Burlington Vicinage, Probation Division
Stephen McMullen, NJ Sup. Ct. – Burlington Vicinage, Probation Division
Rachel Morgan, Burlington County Dept. of Human Services
Christopher Nagy, PhD, BC Institute of Technology & BC Special Services School District
Amanda Pincus, Burlington County Mobile Response and Stabilization Services

1. Introductions/Welcome

The meeting convened with introductions.

2. Review of the minutes

The minutes from October 19, 2017 were reviewed and approved.

3. Spring Resource Fair

Greg Lambard noted that the sub-committee is due to present a local/area resource fair in the Spring. Bobbie Downs said that she would reach out to a couple of districts and see who might be interested in hosting the fair. It was suggested that school resource officers should be invited to future fairs. The group would like to target mid to late May for the fair.

4. Reorganization of County Youth Committee meetings

Greg reviewed the recent discussions by partner agencies regarding consolidating the meeting schedules for the various juvenile committees in the county (e.g., YSAC, CIACC, Policy Boards, BCCJSI, and so on). The idea, roughly fashioned after meetings in Gloucester County, is to hold committee meetings on a single day. The initial idea is to have three time slots:

9am; 10am; and 11am. Committees will be able to hold their regular meeting at 9am or 10am. At 11am a combined meeting will occur. It is acknowledged that every committee has differing requirements regarding the frequency of meetings, reporting, and so forth. This new schedule is not meant to effect the normal functioning of the committees but rather to allow partners to hold one half day open for these meeting and thereby assist partners in attending a greater percentage of all the meetings. To this end the committees will most likely decide to have additional meetings as needed outside of the joint meeting dates. A possible schedule on a combined meeting day would be for subject matter meetings (like EYES) to meet at 9am, with local/area juvenile boards meeting at 10am, followed by the combined session at 11am (it would also be possible to have a committee meeting at 1pm following the general session should a committee desire that). Doing this would allow folks to avoid coming early if nothing at 9am is relevant to them. Finally, this new scheduling scheme should allow for greater coordination among all committees. The county group has tasked each committee to provide the meeting dates they will be asking to use slots at the combined meeting.

The group discussed the meeting dates and decided on the following draft schedule for 2018:

- January 23rd 9am slot at the combined meeting
- February 15th Additional meeting at the Courthouse with a Skype option
- March 6th 9am slot at the combined meeting
- April 24th 9am slot at the combined meeting
- October 23rd 9am slot at the combined meeting
- December 4th 9am slot at the combined meeting

Greg will pass this schedule along to the county partners.

Commented [A1]: Insert these dates to the calendar – don't include 3/6

5. Discussion of information for the website

With the pending change in the county meeting scheduled discussed above the website that is being developed for the subcommittee will now become the website that supports the combined juvenile group. This actually will not entail much of a change beyond a renaming of the website, since the partners the website was designed to cover are the same as covered by the combined meeting. In order to get the website up in an initial form the partners were asked to get the website content they wish to have on the website to Joe Rivera and Greg by January 17th. When the website was discussed at the county partner meeting it was noted that providing links to publically available data from each of the partners would be a good first step in trying to offer a single place to start looking for juvenile data. So this is something we will be looking for in everyone's submissions. There was a question on which of the three

templates was chosen by the group. The chosen template will be emailed out to the sub-committee.

The group discussed some of the website content they would like to see generally: scenarios (like those we use at resource fairs) with our suggestions on how to deal with the scenario and links to relevant resources/offices/people; minutes and agendas for all committees; a combined meeting/event calendar; contacts for each partner agency; and perhaps short videos.

6. Open Discussion

Two issues the group feels might merit some future discussion by the sub-committee are inappropriate screenings to the children's system of care by some districts, and high rates of school-based complaints in some districts.

Action Items:

1. All of the partners need to get content they wish included on the partner website to Joe jrivera@burlcoschools.org and Greg greg.lambard@njcourts.gov by January 17, 2018.
2. The chosen website template will be sent out to the group.

Next Meeting

The next meeting of the EYES sub-committee will occur on January 23rd as part of the larger county meeting. A 9am time slot will be requested for the meeting.